

Department Rep Role Description

Overview

Working with the University and Students' Union, Department Reps represent the student voice by raising issues with staff, making suggestions for improvements and help make positive changes in their department.

You will...

- Proactively work with your Department Rep team to gather feedback from Course Reps to gain an overview of issues across your whole department.
- Meet regularly with senior staff in your department to discuss departmental issues and feedback to Course Reps on the progress of issues raised.
- Represent students in an official capacity on your Department Boards.
- Be involved in a range of projects designed to improve the student experience.

You can expect...

- Initial training and ongoing 1-1 support provided by the Academic Representation Team in the Students' Union.
- Support from staff in your department throughout the year and regular, informal opportunities to raise your feedback.
- Expertise around campaigning, research and representation from Students' Union staff to help you make the most of your role.
- For your feedback around the Department Rep experience to be listened to and, where possible, acted upon by the University and the Students' Union.
- For your role as a volunteer to be respected; you shouldn't be asked to undertake any activity that borders on a paid role and you are free to say no to extra requests that are made of you.

You will have the opportunity to...

- Receive a Department Rep certificate in recognition of your contributions on achievement of the three Department Rep 'milestones' (*initial training and input to/attendance at two Department Boards*)
- Take part in the Hallam Award
- Take part in the Students' Union Leadership Programme
- Get involved with wider initiatives to improve the student experience such as working with the Education Officer on campaigns, attending additional University meetings/boards and participating in the Students' Union Education Committee.