Department/Club/Society: Activity/Event subject to Safeguarding: [ ]

**Event/Activity & Location:**  **Date of Risk Assessment:**

**Date of Event/Activity:**  **Completed by:**

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| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Risk Rating****(Low/medium/high)** | **Do you need to do anything else to control this risk?** | **Revised Risk Rating** | **Action by whom?** | **Action by when?** |
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| Checked by: |  | Position: |  | Date: |  |