

Job Description: Student Social Connector

Salary: £12.60 per hour

Working Pattern: Part-time at 5 hours a week, shift pattern to be discussed with manager, may include evenings and weekends – flexible around University work.

Responsible to: Wellbeing & Peer Support Coordinator

Responsible for: N/A

This job description is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your Contract of Employment.

1. Purpose of Post:

- To work as a connector in the Student Social Connect programme, helping students who are struggling with loneliness, isolation/low-risk mental health challenges improve their wellbeing in a non-medical, holistic way
- To play a part in improving the wellbeing of Hallam's' students, in particular vulnerable students and students who are part of liberation & access groups such as BAME, LGBTQ+, neurodiverse, disabled, commuter, mature, estranged etc.
- To work in the Student Rights and Campaigns team as a fully supported student staff.

2. Main Duties and Responsibilities

To Support Students

- To regularly meet with their connectees and discuss, research, plan and attend activities, events or opportunities that will improve their wellbeing. This will take place both on teams and in person.
- At all times demonstrate a commitment to professionalism, respect, confidentiality in your work and to feel comfortable and confident working with potentially vulnerable students
- To have a good working knowledge of the SU and the local Sheffield and the services it offers, or a willingness to dedicate time to learning this so you can effectively support and advise students
- To regularly meet with fellow connectors and the Peer Support and Wellbeing Coordinator at HSU to help support each other, think innovatively about how the scheme is going and how it might be improved, and to feedback how their cases are proceeding.

To Create Resources & Opportunities for Students

- To research ideas and opportunities for students both within and outside of the Hallam community and to think creatively and openly about what students might be interested in.
- To attend any meetings that are relevant to the post, for example team meetings, SHU Wellbeing meetings, evaluative discussions or focus groups.

- To work with HSU events team in the creation of events & activities that support student wellbeing through the events programme.
- Add external/political lobbying/civic engagement with expert wellbeing partnerships
- Contributing to wellbeing project offer within SRC, e.g. Sexual Health, Personal Safety or Drug and Alcohol Harm Reduction

To Represent Hallam Students' Union

- A commitment to respect, confidentiality and professionalism at all times of work, both with peers and with staff
- To come into the HSU when required for meetings, catch-ups etc.

Student Staff Common Requirements

- You may be asked to work key SU events & activity such as Welcome, Graduation or Democratic structures activity.
- A commitment to Hallam Students' Unions core values.

PERSON SPECIFICATION

Job Title: Student Social Connector

Requirements		Essential (E) Desirable (D)	Assessed by*
1	Qualifications/Training		
1.1	Current Student at Sheffield Hallam University	E	A
2	Experience & Knowledge		
2.1	Demonstrable passion and understanding of the fields of wellbeing and mental health	E	A/I
2.2	Experience of working with a variety of people from different cultures, backgrounds, and ages	E	A/I
2.3	Experience of designing and running/helping run events/projects or willingness to work towards this.	D	I
2.4	Strong knowledge of issues and challenges students are facing in the Higher education sector	D	I
2.5	An interest in the sectors of social care, public health, physical or mental health	D	A/I
2.6	An understanding and knowledge of the services available at HSU and the wider Sheffield community, or a commitment to learning about this	E	I
3	Skills & Attributes		

3.1	Excellent organisational skills, attention to detail and the ability to prioritise workload and manage own time and commitments within a role either paid or group project	E	A/I
3.2	Excellent interpersonal skills, for example active listening, empathy, patience, strong communication skills and ability to handle sensitive subjects and issues	E	A/I/T
3.3	Ability and confidence to respond to enquiries from students and other stakeholders and communicate effectively with a diverse group of people, using both written and verbal communication skills.	E	I
3.4	Ability to confidently use digital technology and IT programmes, specifically Microsoft Suite and Microsoft Teams	E	T
3.5	Ability to manage potentially sensitive subjects and issues and act accordingly	E	I
3.6	Ability to be work well within a team and build strong working relationships with a wide range of people, including students and professional organisations.	E	A/I
3.7	Possess a genuine interest in making a positive contribution to the overall student experience at Sheffield Hallam Students' Union	E	A
3.8	Evidence of consistently maintaining and upholding commitments within a role (this could be a paid role, or a group project).	E	A/I

***A – Application, T – Task, I – Interview**