



## Finance Assistant - Placement

£24,480pa

35 hours per week

August 2026 – May 2027

### Who we are:

Here at the union, we provide excellent services, opportunities, and facilities for its diverse membership of over 35,000 students. With students at the very heart of all we do, the student union exists to represent students' academic interests, help them look after their wellbeing and ensure we give our students the edge.

### What's the job?

We are looking for a placement student who is looking to learn and develop their skills in all areas of management accounting. The role will be very varied as we have a small accounting team and you will be expected to be involved in most areas. Training will be given through all stages but a good understanding of accounting is essential.

### Who you are:

You will be currently studying a Finance, Banking or Accounting based degree and looking for a sandwich placement offering a variety of development opportunities. This role will provide a great opportunity for someone to learn and develop their skills whilst helping to implement new accounting systems.

You will be self-motivated, efficient, able to work on your own initiative as well as part of a small team. You will be able to prioritise your workload whilst also assisting other members of the finance team in its operational planning, strategy and day to day running.

### Why apply?

Apart from being paid for a job you will love, there are other benefits for joining us. We have a culturally diverse and progressive atmosphere; you will get generous paid holidays and flexible working patterns. We are professionals and take pride in the work that we do but we also do not take ourselves too seriously, so expect a casual dress code and work environment. You will also be eligible to apply for a TOTUM (NUS Extra) discount card, accessing a range of savings from leading retailers. Alongside that, we understand the value and importance of our staff continuously developing personally and professionally.

**We're committed to equality of opportunity for all. We welcome applications from individuals regardless of their race, ethnicity, sexual orientation, religion, age, gender, or disability status. We want to support diverse and inclusive work environments and are actively looking for people who share our values.**

If you would like any further information or an informal enquiry about the roles please contact Joanne Moss, Finance Manager at [joanne.moss@shu.ac.uk](mailto:joanne.moss@shu.ac.uk)

**For further information and an application pack (please note we do not accept CVs without the supporting documents), please visit the Sheffield Hallam Students' Union website**  
<https://www.hallamstudentsunion.com/opportunities/jobs/>

Closing date for receipt of all applications is **12pm on 24th April 2026.**

Interviews are currently planned to be held on **13<sup>th</sup> May 2026.**