

Lead Representative

£13.45 p/h

Up to 20 hours per month

Who we are:

We are Hallam Students' Union: we champion student rights, and work to enhance the student experience at Sheffield Hallam. We're looking for engaging and enthusiastic students to join the Students' Union team as Lead Representatives for each School / Institute at Sheffield Hallam.

What's the job?

Lead Reps work with the Students' Union Representation and Officer teams & staff within their School/Institute at the University. They present a representative view of students' opinions on their academic experience and help ensure students can influence decision-making at all levels. This role involves supporting Course Reps within your School/Institute to raise feedback and resolve issues. They gather feedback, attend key meetings, build relationships with staff, and ask challenging questions so changes are made for students. Your work will help students feel their feedback is acted on and help Reps feel part of a community with a shared purpose to improve quality. You'd also undertake a project to enhance the student experience in your School/Institute, in collaboration with the University.

Lead Reps also play a vital role in democratic processes, supporting HSU Officers in their priorities, attending workshops to create action plans and support the direction of the Union. They hold the Education Officer to account by attending accountability panels in each semester, ensuring priorities are achieved and gaining insight into their work.

Who you are:

We're looking for a student who has experience of doing well in a role that requires proactive communication with others, experience of working with students or student groups, and who can work flexibly and independently alongside their studies. Full training is provided to any successful candidates.

For this, we would require 2-3 inconsecutive days commitment over July and August 2026.

Why apply?

You'll gain an understanding of how both the University and Union run, and gain experience of working on diverse projects, and working with senior staff. You'll develop skills which are vital in the modern workplace, such as problem solving, **productivity in hybrid working**, collaboration, and relationship building, plus have the opportunity to lead on projects in areas specific to your School / Institute.

We want to make sure that our Representation System is truly representative of the student body at Sheffield Hallam University. We strongly encourage applications from students with a disability, from a BAME background or with experiences of facing discrimination, to apply. If you would like any further information or an informal enquiry about the role please contact Joanne Andrew, Representation Coordinator Joanne.Andrew@shu.ac.uk.

For further information and an application pack please visit the Hallam Students' Union website
[Student jobs](#)

Closing date for receipt of all applications is **10am on 5th May 2026**

Interviews are currently planned to be held from **18th May to 29th May 2026**